



Intensive School
of English



www.isehove.com



@EFLteacherISE



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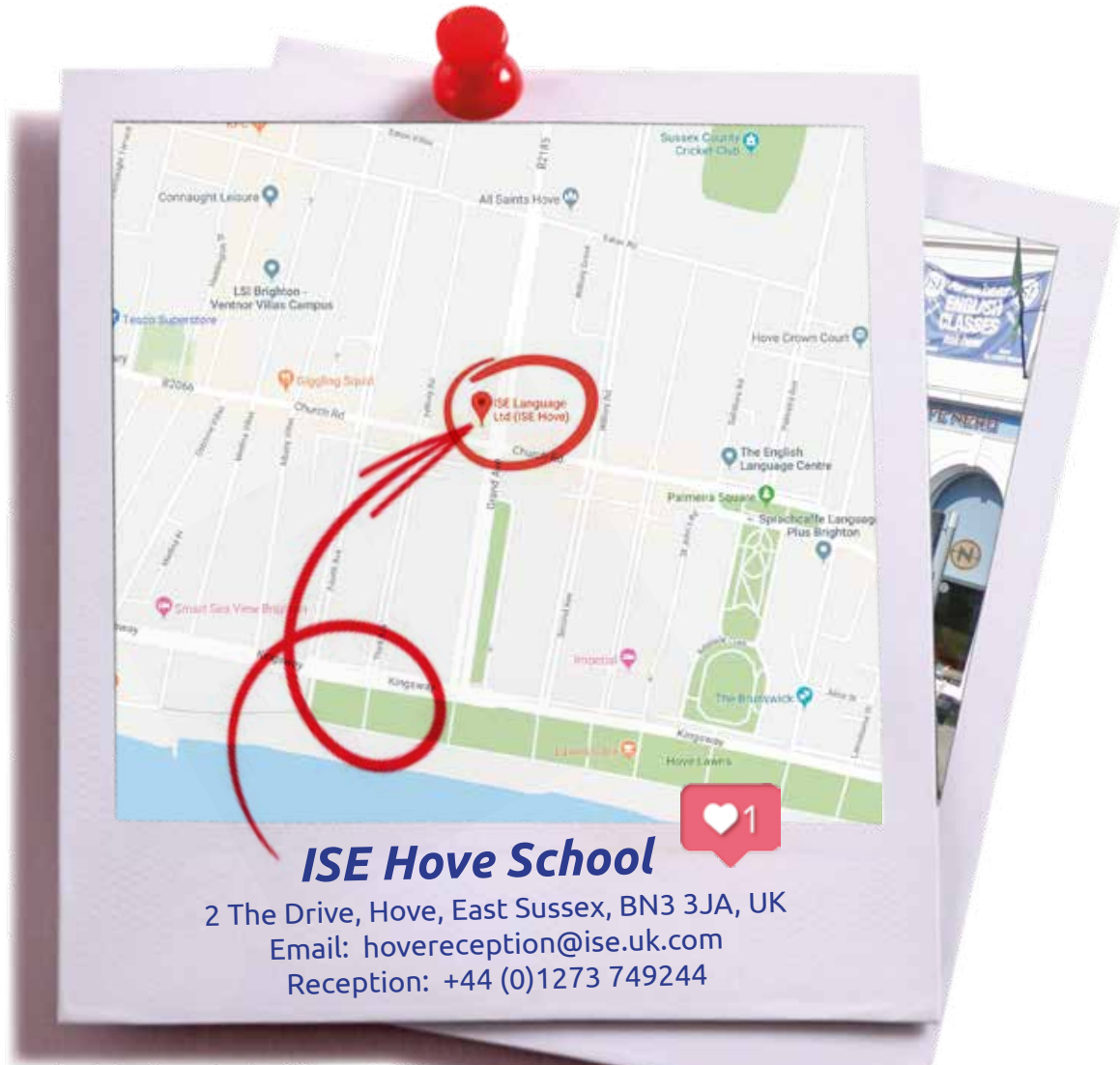
@ISE Hove

ISE Hove School - 2 The Drive, Hove, East Sussex, BN3 3JA, UK
tel: +44 (0)1273 749244 -- email: hovereception@ise.uk.com



ISE HOVE School

Information for students 2020



24 hours number: Lawrence (+44) 07799764577
Welfare contact number: Afsaneh (+44)07951 025 840
Emergency contact number: call 999



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Welcome
to

ISE HOVE - Intensive School of English



Lawrence Eke

Hi, my name is Lawrence and I am the Director of ISE Hove. Welcome to the school!

If you are here for a short course or staying for a long time, I want you to learn English, enjoy your time safely in Brighton & Hove and have a good memory of your experience at ISE!

It is important to me that you are happy with your school and your study experience. I want to share with you all the information you need about your classes, school rules, accomodation, social activities and other school services.

I hope to meet you during your stay at ISE and if you would like to talk to me please ask at school reception.

Your first day :

First you will be welcomed to the school by reception staff.

You will have an English test. You will then be placed in a class according to your level. You will also be given an orientation of the school (including rules), an orientation of the town centre, an activities schedule and we will answer any questions you may have to help you settle in.

Monday to Friday: classes start at 9:15 and finish at 12.30.

Please go where your group meets for lunch and afternoon activities as soon as you finish your English class.

Monday to Friday: lunch break from 12.30 until 13.30.

Monday to Friday: afternoon activities from 13.30 until 16.30.

Evening activities from 19:00 until 21:00.

Saturday Trips: Typically meet at Norton Road at 08:15 or Brighton Station at 08:30.

Please, check with the activity staff.

Class time :

MONDAY TO FRIDAY Classes will be held at ISE HOVE, 2 The Drive, BN3 3JA HOVE.

The school building is open for you to use from 08:30.

(please contact the school on (+44)01273 749244 if you are running late!)



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Sample of Timetable :

Summer Activity Program							
Intensive School of English							
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Morning Lessons 9:15 12:30						Full Day Trip London (includes guided tour)	Free Day or Departure Day
Lunch time 12:30 13:30							
Afternoon Activity 13:30 16:30	 Orientation Tour	 Tennis	 Colour War	 Country walk	 Laser Zone		
Evening		 Disco	 Pizza + Karaoke	 Making & Eating Waffles			

* Afternoon activities offered according to agreement and weather

ISE Social Media :



@ISE Hove



@ise_hove



@EFLteacherISE



www.isehove.com



If you have some nice photos or videos from your ISE experience, please share them with us on our Social Media!





School rules :

1. Use only English in your classroom so that you can improve your speaking skills
2. Have your mobile 'off' or on 'silent' so that the lesson is not interrupted
3. Arrive on time for all classes and return from breaks at the right time so that you do not miss important parts of the lesson or distract the other students or the teacher. If you are more than 15 minutes late the teacher may ask you to wait until the break.
4. Come to school for every lesson. If you cannot come please ask your host family to phone us on (01273) 749244 by 09:30 to let us know, or call yourself.
5. You must tell the school about any change of address or phone number.
6. Do not take food or drink into the classroom, except water.
7. Do not smoke anywhere in the building or in the area just outside the front door.
8. **No bullying is allowed at ISE.**
(Bullying is when you feel uncomfortable or afraid because of another student's behaviour. If you feel that someone has bullied you at school or in your accommodation please speak to Lawrence, reception, your teacher or Afsi.
9. Students will be immediately expelled, with no refund of fees, if found guilty of stealing (including shoplifting), involvement with drugs, violence towards any other person or bullying.
10. Students under 18 are not permitted to drink alcohol.
11. If you are experiencing personal problems, you can make an appointment to speak to our Welfare Officer Afsi (Afsaneh Bahkshae). Her telephone number is 07930015750.
12. If you feel unsafe at school or in your Homestay or in the city, ask to see the Safeguarding Officer Chris Edge or Whatsapp/text 07957432918.

Health & Safety :

First Aid: If you need first aid or you feel unwell at school, please go to school reception or tell your teacher.

There are first aid kits at reception and with Activity Leaders.

We can provide a plaster, antiseptic spray, burn relief or bandage.

Please, note that the school cannot give you any medicine, but can take you to a doctor or pharmacist.

Hazards: A hazard is anything that could be dangerous such as stairs or windows.

Be careful when stairs are busy or when windows are open.

Do not run in the school building and beware when it rains as the school floor can get wet and be slippery.

Fire and Evacuation procedure: The school has a fire alarm, which makes a continuous siren alarm sound. If you hear the fire alarm you must quickly and quietly exit the school using the main exit. Your teacher will lead you to an assembly point which is outside 12 The Drive.